



## Contract for Routine Supplies and Services (FCS)

### Rules of the consultation

(R.C.)

Object : Supply of a thin film deposition machine by ALD technique on behalf of the CNRS  
UMP7162

This version holds no contractual / regulatory value

**Deadline for submission of responses**

**27/07 /2025 at 16h00**

**(Paris time)**

RC\_CNRS\_DR01\_2025\_11

#### BUYER PROFILE (WEB)

Internet address of the contracting authority

<http://www.cnrs.fr/>

Address of the dematerialization platform

<https://www.marches-publics.gouv.fr/>

PLACE Support Number

**+33 (0)1 76 64 74 07**

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## Article I CHARACTERISTICS OF THE PROCEDURE

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The purpose of this consultation is the supply of an ALD thin-film growth reactor coupled to a glovebox for CNRS UMR7162

This consultation is carried out in accordance with the rules described in the notice of call for tenders on the one hand and in these consultation rules (RC) on the other hand.

### 1. Procedure

This consultation is conducted under the open tender procedure, in accordance with Articles R2124-2 and R2161-2 to R2161-5 of the French Public Procurement Code.

### 2. Consultation documents

The following documents constitute the documents of the consultation:

- The contract notice;
- These consultation rules (RC) ;
- The European Single Procurement Document (DUME) in xml format;
- The application letter form (DC1);
- The Candidate Declaration Form (DC2);
- The deed of commitment (AE) and its annexes;
- The breakdown of the global and fixed price (DPGF);
- The special administrative clauses (CCAP);
- The specifications of special technical clauses (CCTP);
- The subcontracting declaration form (DC4), if applicable;

Where applicable, these documents shall be accompanied by the annexes mentioned therein.

## Article II ALLOTMENT

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The contract is allotted : ☐ Yes ☒ No

## Article III FORM OF CONTRACT

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The contract is a standard contract awarded at a lump-sum price.

## Article IV PLACE(S) OF EXECUTION

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Location(s) of performance of the services:

**Laboratoire Matériaux et Phénomènes Quantiques**

CNRS- Université Paris Diderot

Bât. Condorcet – 4 Rue Elsa Morante,

75013 Paris

## Article V VISIT OF THE PREMISES

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This consultation is subject to a visit: ☒ Yes ☐ No

This visit is : ☐ Compulsory ☒ Optional (but recommended)

The visits will take place :

- 08/07/2025 de 10 h 30 à 12h00 ou de 14h00 à 15h30
- 09/07/2025 de 10 h 30 à 12h00 ou de 14h00 à 15h30
- 15/07/2025 de 10 h 30 à 12h00 ou de 14h00 à 15h30

Only the technical room housing the noisy equipment (vacuum pumps, chiller, etc.), as specified in sections 3.2.2.5 and 3.2.2.6 of the CCTP, may be subject to a visit.

A maximum of 2 people per bidder may attend the site visit.

Bidders must indicate their preferred date *exclusively* via the public procurement dematerialization platform (PLACE) and via the following address: [aloyse.degiron@u-paris.fr](mailto:aloyse.degiron@u-paris.fr), by choosing from the proposed options. The CNRS will assign candidates to the various visit sessions, doing their best to accommodate the stated preferences.

Each candidate will be individually informed by the CNRS of their scheduled visit date at least 2 days in advance.

No questions will be answered during the site visits. All inquiries must be submitted exclusively through the PLACE platform using the designated Q&A module. No oral responses to written questions will be provided during the visit.

If a visit takes place, the CNRS will issue a visit acknowledgment receipt to each economic operator.

## Article VI VARIANTS

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### 1. Variant(s) at the initiative of the candidate

The presentation of one or more variants at the initiative of the candidate is:

☒ **Prohibited** *(If one or more variants are offered, these will not be taken into account. Only the basic offer will be analysed on the express condition that it is identifiable. If this is not the case, all bids will be rejected.)*

☐ **Authorized**

### 2. Variant(s) at the initiative of the CNRS

The consultation provides for one or more variants at the initiative of the CNRS:

☐ Yes ☒ No

### 3. Possible additional services (hereinafter referred to as PSE)

The consultation includes any additional services in accordance with the provisions of Article 3.5.2 of the Special Technical Clauses (CCTP).

#### Mandatory (PSE):

PSE 1: Two-year warranty extension (after the initial 24 months).

PSE 2: Price of two years of preventive maintenance, number and nature of visits planned as part of this preventive maintenance. Maintenance will take effect once the warranty period, increased or not, expires.

EPS 3 : Gas scrubber system to treat the gases leaving the ALD machine. This scrubber must be moved to a 3 m difference in height in order to install it in the technical room located on the floor immediately above the clean room.

#### Optional (PSE) :

PSE 4: Supply of a kit allowing a compliant deposition with a high form factor of the order of 2000.

PSE 5: In-situ measurement system for deposited thin films. Ideally, this measurement system should be able to interact with the ALD control software, in particular to be able to stop the growth of the layer when a predefined target thickness is reached.

PSE 6: Turbomolecular pumping system with pressure gauge for secondary voids and transfer of the measurement to the ALD control software, to reduce the pressure of the deposition chamber to  $10^{-5}$  mBars.

PSE 7: Additional deposit chamber for making PEALD deposits.

Before signing the contract, the CNRS will inform the successful bidder of its intention to accept all or part of the optional additional services (PSE).

## **Article VII GROUPS OF ECONOMIC OPERATORS**

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Candidates may submit their tender in the form of a joint or joint consortium, in accordance with the provisions of Articles R2142-19 and R2142-20 of the Public Procurement Code.

The grouping shall be joint when each of the economic operators who are members of the grouping undertakes to perform the service(s) which may be awarded to it in the contract or framework agreement.

The grouping is jointly and severally liable when each of the economic operators who are members of the grouping is financially committed to the entire contract or framework agreement.

The same economic operator may not be the representative of more than one consortium for the same contract.

However, the candidates are informed that they are prohibited from submitting several tenders for this contract by acting both as individual candidates and as members of one or more consortiums;

The consortium awarded the contract will be obliged to ensure its transformation into a consortium:

- Joint consortium with joint and several representative.

## **Article VIII SUBCONTRACTING**

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Candidates have the option of subcontracting part of the services of the contract or framework agreement subject to this consultation, subject to strict compliance with the provisions of Law No. 75-1334 of 31 December 1975 on subcontracting, Articles L2193-3 and R2193-1 to R2193-4 of the Public Procurement Code.



## Article IX CONTENT OF THE REPLIES

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### 1. Documents relating to the application

In support of his application, the candidate submits the elements necessary to assess his legal capacity as well as his professional, technical and financial capacities.

Enterprises that have been in existence for less than three years shall prove, by any means, that they possess the required professional, technical and financial capacities.

Candidates shall not be required to provide documents and information that the contracting authority may obtain directly through an electronic information system administered by an official body or a digital storage space, provided that all the information necessary for consultation of that system or space is included in the application file and that access to it is free of charge.

Please note that this option can only concern generic documents, and in no way documents which, by their very nature, can only be specific to the current consultation.

#### **a) Submission of the application**

To apply, the candidate may use:

- **Or the European Single Procurement Document (ESPD) completed online on the PUMA platform.**

Candidates may re-use a European Single Procurement Document that has already been used in a previous procedure, provided that they confirm that the information contained therein is still valid.

- **Either the following documents:**

- Ø A letter of application based on the DC1 form, attached to the tender file duly completed by the candidate;

- Ø The candidate's declaration drawn up on the basis of the DC2 form, attached to the tender file, duly completed by the candidate;

*Forms DC1 and DC2 are available on the Internet at the following address:*

<http://www.economie.gouv.fr/daj/formulaires-declaration-du-candidat>

#### **b) Additional information to be provided by the applicant**

The candidate shall also provide the following information:

- If the candidate is in receivership, he or she must provide a copy of the judgment(s) pronounced to this effect;
- Appropriate statements from banks or, where applicable, evidence of insurance of relevant occupational risks;

**NB:**

In the case of an application in the form of a group of economic operators, all the documents mentioned above must be provided by each member of the group or by a representative who can prove that he has the necessary authorisations to represent the other members of the group.

Where the applicant wishes the professional, technical and financial capacities of other economic operators to be taken into account, in particular in the case of subcontracting, he shall provide proof of the capacities of this or these economic operators and provide proof that he will have them for the performance of the contract or the framework agreement. It is therefore strongly recommended that he present the subcontractors as part of his application.

In this case, the candidate shall provide, for each subcontractor:

- A statement by the subcontractor that it is not subject to a ban on access to public contracts;
- The professional, technical and financial capacities of the subcontractor;
- the **completed DC4** form, available at the following address: [DC4](#).

## **2. Documents relating to the offer**

In support of its tender, the tenderer shall send *at least* :

- Its financial offer (AE) duly completed and dated;
- The breakdown of the global and fixed price (DPGF);
- The technical brief (cf article 2 of the CCTP);

The tenderer shall attach the documents relating to its tender in French. However, the CNRS will accept that the technical documentation provided by the tenderer be written in English.

## Article X PROCEDURES FOR SUBMITTING REPLIES

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The deadline for submission of responses is indicated on the cover page

### 1. Delivery by electronic means

The candidate submits his application and his offer in a dematerialized manner only on the State procurement platform PLACE at the following address:

<https://www.marches-publics.gouv.fr/>

A user guide for candidates is available on the site in the "help" tab. In case of difficulties, it is possible to contact "customer" support by email at the following address:

[place.support@atexo.com](mailto:place.support@atexo.com).

#### a) **Electronic certificate**

The person who signs the documents uses a certificate that complies with the provisions of the decree of 22 March 2019 on the electronic signature of public procurement contracts or meets equivalent specifications. The PLACE dematerialization platform can accept all these certificates.

The certificate used by the candidate to submit his application and his offer must comply with the eIDAS regulation, with an advanced or qualified level of electronic signature based on a qualified certificate, it is mandatory to respect at least this level.

The categories of compliant e-signature certificates are listed:

- In France on the website Eidas DASHBOARD « France »

<https://eidas.ec.europa.eu/efda/trust-services/browse/eidas/tls/tl/FR>

- In another Member State of the European Union: depending on the country where the certificate was issued, on the list of trust declared by each of the

Member States accessible at the address: <https://eidas.ec.europa.eu/efda/trust-services/browse/eidas/tls>

If the chosen certificate is not listed on one of the above-mentioned lists or if it generates an alert on the PLACE platform, the candidate provides the CNRS with all the elements necessary to verify compliance with the eIDAS regulation, in particular the verification procedure.

#### b) **Timestamp**

Envelopes transmitted electronically are time-stamped. Any envelope that arrives after the above-mentioned deadline and time for submission will be considered to have been delivered after the deadline.

The date and time taken into account for the submission of the answers are those given by the PLACE platform upon receipt of the documents sent by the candidate.

#### **c) File format**

The formats compatible with the CNRS computer system are as follows:

.doc; .xls; .ppt; .pdf; .rtf; .zip, .docx, .xlsx, .pptx;

The candidate is invited to:

- If applicable, send the price schedule in .xls or .xlsx format (.doc or .docx or .pdf) and the framework of its technical response in .doc, .docx (or .pdf) format;
- Do not use executable files .exe;
- Do not use macros;
- Do not use data bindings in your documents.

#### **d) Security and confidentiality of responses**

The security of transactions is guaranteed by the use of a secure network (https).

The confidentiality of the information contained in the replies sent electronically is guaranteed by the encryption of the files transmitted.

The integrity of the documents is guaranteed by the electronic signature.

#### **e) Anti-virus**

The candidate must ensure that the files sent are free of viruses before sending their envelope and/or physical electronic medium.

Any file constituting the application or offer must be processed beforehand by the candidate by an anti-virus. Receiving any file containing a virus will render the response inadmissible.

If a virus is detected, the envelope will be considered never received, and the candidate will be notified using the information entered during identification.

## 2. Provision of a backup copy

A backup copy is an identical copy of the electronic response intended to replace, in the event of anomalies, the application and tender files submitted electronically.

Also, in addition to the response submitted in accordance with the procedures provided for in Article X.1, the candidate may send the CNRS a backup copy, on physical paper or electronic media (in a widely available file format).

This copy must be received within the time limit set for the submission of the replies. The backup copy must be placed in a sealed envelope with the following legible words:

<p>"Backup copy - DO NOT OPEN"</p> <p>AOO - Supply of a thin film deposition machine by ALD technique on behalf of the CNRS UMP7162</p> <p>Ile-de-France Villejuif Delegation – DR 1</p> <p>Purchasing Department of the Finance and Accounting Department</p> <p>7 rue Guy Môquet, 94 800 VILLEJUIF</p>
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This copy can be:

- Or sent by post (the use of registered mail with acknowledgement of receipt is recommended here) to the address mentioned above.
- Or delivered in person against receipt to the address indicated above.

In the event of hand-delivery of the envelope, the candidates' attention is drawn to the fact that the delivery of the envelopes at the CNRS premises takes place from Monday to Friday from **9:00 a.m. to 12:00 p.m.** and from **1:00 p.m. to 6:00 p.m.** (French time), except on weekends and public holidays.

The envelopes containing the copies of backups that have not required opening will be destroyed by the CNRS at the end of the procurement procedure.

Any delay in the arrival of the backup copy due to the failure of a carrier cannot engage the responsibility of the CNRS but of the carrier alone.

Candidates are therefore invited, if they intend to send their backup copy by post, to entrust them to the carrier of their choice within the time limit allowing him to deliver the envelope before the deadline date and time.

The CNRS will issue a dated and signed receipt, mentioning the precise time of the deposit. Only this document sent to the carrier upon receipt of the backup copy is authentic to justify the deposit within the set deadlines.

### 3. Validity periods of tenders

The validity period of the tenders is 4 months from the deadline set for their receipt.

By responding to the consultation, the tenderer undertakes to maintain its tender during this period.

If the contract is not awarded within this period, the CNRS may ask the candidates to extend the validity of their tender.

In the event that the call for tenders is not followed, the tenderer cannot claim any compensation.

## Article XI SIGNATURE OF DOCUMENTS

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### 1. General

**The signature of the documents for which this is required is only required of the prospective successful tenderer, at the request of the CNRS.**

The candidate is therefore not required to sign his tender at the time of submission. However, the mere submission of the tender, even if it is not signed, constitutes a commitment on the part of the candidate to sign the contract awarded to it at a later date.

However, each candidate may wish to sign the documents submitted earlier in the procedure.

The signature must come from a person authorised to bind the candidate. This person is:

- Either the tenderer's legal representative,
- Or any other person benefiting from a delegation of power or signature established by the tenderer's legal representative (bidders must attach the corresponding delegation).

The contract signature can be electronic or handwritten.

### 2. Electronic signature

The candidate can use the electronic signature tool made available on the PLACE platform or use the tool of his choice.

If the candidate uses the signature tool offered by the platform, he or she is exempted from providing the signature verification procedure.

If they use a signature tool other than the one on the platform, they must send the instructions for use free of charge to carry out the necessary checks. This instruction manual shall contain, at least, the following information:

- The procedure for verifying the validity of the signature;
- The address of the website of the service provider's referencing by the country of establishment or, failing that, the public data relating to the signatory's certificate which includes, at least, the revocation list and the certificate of the issuing electronic certification service provider.

The signature is preferably in XAdES, CAdES or PAdES formats.

#### **CAREFUL:**

To be able to make an electronic response, the company must make sure to meet the platform's technical requirements (available on the platform after registration). As the use of the platform may require some time to adapt, it is strongly recommended that candidates allow sufficient time to transmit their dematerialized response before the closing time of the consultation (especially in the event of a fluctuating internet connection or large files).

It can take several days to obtain an electronic certificate. This electronic certificate must be associated with a person duly authorised to bind the applicant's company.

A scanned handwritten signature has no value other than that of a copy and cannot replace the electronic signature.

Candidates' attention is drawn to the fact that each document for which the signature is required must be signed electronically. The signature of a ZIP file does not constitute a signature of the documents it contains. In the case of a zipped file, each document for which a signature is required must be signed separately.

In order to meet the obligations set out above, candidates established in a State other than France must produce a certificate issued by the administrations and bodies of the country of origin.

Where such a certificate is not issued by the country concerned, it may be replaced by an affidavit or, in States where such an oath does not exist, by a statutory declaration made by the person concerned before the competent judicial or administrative authority, a notary public or a qualified professional body of the country.

### **3. Rematerialization and signature of the contract**

The CNRS is likely to require the rematerialization of the contract before its handwritten signature in original.

**a) Dematerialized response not electronically signed**

In this case, the successful tenderer will be invited, before signature by the CNRS, to provide a physical copy of each of the documents constituting the application and the tender for which an original signature is required.

The original signature affixed will then be a handwritten signature issued by a person authorised to bind the tenderer.

**b) Signed dematerialized response with a valid certificate**

In this case, only the document equivalent to a deed of commitment and any subsequent contracts will be rematerialised and must be signed by hand by a person capable of committing the tenderer.

## **Article XII PROCEDURES FOR THE SELECTION OF TENDERS AND APPLICATIONS**

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The opening of the envelopes is not public; candidates are not admitted.

The CNRS reserves the right, in accordance with the provisions of Article R2161-4 of the French Public Procurement Code, to examine bids before applications.

In this case, if the analysis of the application of the prospective successful tenderer leads to the conclusion that it has not justified the regularity of its administrative situation or that it has not demonstrated its professional, technical and financial capacities, its tender shall be rejected. The same check is then carried out in respect of the tenderer whose tender is ranked immediately after its tender. If necessary, this procedure shall be repeated as long as there are classified tenders.

### **1. Selection of applications**

Before examining the applications, if the CNRS finds that documents whose production is requested are absent or incomplete, it may decide to ask all the candidates concerned to produce or complete the documents and information transmitted.

At the end of this possible phase, only candidates authorized to apply for public contracts and presenting sufficient professional, technical and financial capacities are admitted.



Candidates may provide any documents equivalent to the documents indicated in Article IX.1 above to attest to their ability levels.

Candidates acknowledge being informed that in the event of a temporary group of economic operators formed pursuant to articles R2142-19 and R2142-20 of the Public Procurement Code, the financial and technical capacity to execute the contract is assessed globally, for all members of the group. It is not required that each member of the group has the minimum level of financial, professional and technical capacity defined above.

To this end, each candidate will indicate, in the application file, a fax number and an email address to which the request can be sent if necessary. If the request is made by email, it will pass through the dematerialization platform used by the CNRS.

## 2. Conformity

Candidates are advised that **inappropriate, unacceptable, or irregular offers will be eliminated.**

**Note:** The lack of response in the bidder's offer to the environmental criterion or an incomplete response will penalize their evaluation but will not constitute an irregularity

**An inappropriate offer** is one that is unrelated to the public contract because it is clearly unable, without substantial modification, to meet the needs and requirements of the buyer as outlined in the consultation documents.

**An unacceptable offer** is one where the price exceeds the budgetary allocation for the public contract as determined and established before the launch of the procedure.

**An irregular offer** is one that does not meet the requirements set out in the consultation documents, particularly because it is incomplete, or violates applicable legislation, particularly in terms of social and environmental regulations.

However, CNRS may decide to allow all relevant bidders to regularize their irregular offers within an appropriate timeframe, provided they are not abnormally low.

In accordance with Articles R2152-7 and L2152-7 of the French Public Procurement Code, the CNRS selects the economically most advantageous offer, based on the following weighted criteria:

Criteria	Weighting
Criterion n°1: Price	15 %

<b>Criterion n°2: Technical Value</b>	<b>60 %</b>
Sub-criterion n°1: guarantees provided in terms of ease of operation and maintenance...) of the glove compartment	12%
Sub-criterion 2: Guarantees provided in terms of the realization of compliant deposits for alumina with the highest aspect ratio	12%
Sub-criterion n°3: guarantees provided in terms of quality of hydrogen plasma	12%
Sub-criterion n°4: guarantees provided in terms of CCP (Capacitively Coupled Plasma) configuration for remote plasma and direct plasma generation.	12%
Sub-criterion n°5: guarantee provided in terms of general ergonomics of the system (ALD + glove boxes)	12%
<b>Criterion 3: Environmental</b>	<b>15%</b>
Sub-criterion n°1: guarantees provided in terms of the possibility of mothballing the non-essential components of the glove compartment when it is not in use (e.g. vacuum pump)	5%
Sub-criterion n°2: guarantees provided in terms of nitrogen consumption of the pumps of the ALD frame in operation (the consumption must be as low as possible)	5%
Sub-criterion n°3: guarantees provided in terms of nitrogen consumption of the pumps of the ALD frame when it is not in use (the consumption must be as low as possible)	5%

<b>Criterion n° 4: After-sales service</b>	<b>10%</b>
<i>Appreciated in view of the quality of service offered.</i>	

In the event that the CNRS decides to accept all or part of the additional optional services that are required (see Article VI.3), the contract will be awarded to the bidder who submitted the most economically advantageous offer, based on the ranking which takes into account both the base offer and the variants selected by the CNRS.

In the event that bidders have submitted an optional additional service at the initiative of the CNRS (PSE), the contract will be awarded to the bidder who submitted the most economically advantageous offer, based on the ranking which considers only the offer without the PSE.

**Bidders are therefore strongly encouraged to ensure that their offer:**

- **Complies with all the requirements of the specific tender documents**
- **Includes all the requested documents, duly completed.**

The CNRS may request further clarification from the bidders regarding the content of their offer, provided this does not alter its substantial elements.

Negotiation is not possible in an open tender procedure.

Bidders are therefore invited to submit their best offer at the stage of bid submission.

## **Article XIII PIECES A FOURNIR PAR L'ATTRIBUTAIRE**

The selected candidate must provide the following documents before being definitively designated as the awardee of the contract or framework agreement.

The submission of these documents must occur within the time frame set by CNRS.

If the selected awardee is unable to provide the documents mentioned above within the specified deadline, their offer will be rejected. The bidder whose offer is immediately next in ranking will then be asked to provide the necessary documents. If necessary, this process will be repeated until all ranked offers have been exhausted.

After the contract or framework agreement is signed, if any of the above documents or those submitted as part of the application are found to be inaccurate, the termination conditions specified in the contract or framework agreement will be applied to the awardee's detriment.

Candidates are reminded that they have the option to submit the documents listed below at the time of their offer submission. This approach helps to shorten the notification period for the contract.

### **1. For all applicants**

In the case of a consortium that has designated a lead contractor, the latter must provide a document of authorization from the other members of the consortium, specifying the conditions of this authorization.

A bank account details (RIB).

The signed commitment document (AE) if it was not already submitted with the offer.

### **3. For foreign applicants**

The candidate established abroad must provide a certificate issued by the authorities and organizations of their country of origin or establishment:

- The detachment declaration made via the "SIPSI" online service of the Ministry of Labor as stipulated in Article R. 1263-12 of the Labor Code.
- The documents specified in Article D8222-7 of the Labor Code, namely:
  - A document stating the individual identification number assigned under Article 286 ter of the General Tax Code. If the contractor is not required to have such a number, a document providing their identity and address or, if applicable, the contact details of their appointed tax representative in France.
  - A document certifying the contractor's compliance with social security regulations under Regulation (EC) No. 883/2004 of April 29, 2004, or an international social security agreement, and, when the legislation of the country of domicile requires it, a document from the organization managing the mandatory social security system confirming that the contractor is up to date with their social declarations and contributions, or an equivalent document, or, failing that, a certificate confirming the submission of social declarations and payment of social security contributions as stipulated in Article L. 243-15 of the Social Security Code.
  - When registration in a professional register is mandatory in the country of establishment or domicile, one of the following documents:
    - A document from the authorities holding the professional register or an equivalent document certifying the registration;

- A quote, promotional material, or professional correspondence, provided it includes the name or corporate name, full address, and the nature of the registration in the professional register;
  - For companies in the process of being established, a document issued within the last six months by the authority authorized to receive the registration, certifying the request for registration in the professional register.
- The documents provided in Articles D8254-3 and D8254-4 of the Labor Code, namely when posting employees to the national territory for the execution of this contract under the conditions defined in Article L. 1262-1. Upon the conclusion of the contract, a list of foreign employees subject to work authorization must be provided, containing the information specified in Article D.8254-2. This list must be submitted every six months until the contract's execution is completed.

## Article XIV RENSEIGNEMENTS COMPLEMENTAIRES

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### 1. Modalités de communication entre le CNRS et les candidats

Since January 1, 2010, in accordance with the decree of December 14, 2009, regarding the digitalization of public procurement procedures, the identification of economic operators to access consultation documents is no longer mandatory.

However, CNRS draws the attention of candidates to the fact that identification allows automatic updates on any modifications or clarifications made to the consultation documents.

The communication method chosen by CNRS to communicate with candidates during the consultation is the digital platform PLACE, which is free of charge.

CNRS intends to use the platform to respond to questions posed and to inform candidates of any modifications or additions to the consultation documents. However, only candidates who have provided a valid address will be notified of these events.

In this regard, the candidate's email address must be valid and will be used by CNRS as the official communication address for the procedure and until its completion.

It is therefore strongly recommended that individuals downloading consultation documents fill out the identification form on the digital platform to receive any additional information and ensure that emails from this platform are not classified under the "spam" folder in their email system.

CNRS disclaims any responsibility in the event that an unregistered candidate is not aware of a modification, even if this lack of knowledge results in the rejection of their offer. In the case of non-identification, it will be the responsibility of the candidates to retrieve the information communicated by their own means.

## **2. Modification des documents remis aux candidats**

- Modifications by the candidate

Candidates are not required to make any additions or modifications to the consultation documents.

- Modifications by CNRS

CNRS reserves the right to make modifications to the consultation documents. Candidates must respond based on the modified documents.

CNRS will inform all candidates via the PLACE digital platform, ensuring compliance with the principle of equality.

If the deadline for submitting offers is extended, the previous provision will apply according to the new date.

## **3. Questions des candidats**

Candidates have the option to ask questions related to this consultation.

To do so, the only authorized method is the [PLACE](#) digital platform (State Procurement Platform). Responses will be sent to candidates no later than five days before the deadline for receiving offers, provided they have made the request in a timely manner.

The responses provided by CNRS will be sent via the PLACE platform to all individuals who registered when downloading the documents. No responses will be given orally.

In the event that the platform is unavailable, any questions can be sent to the following address:

[dr01-liste.achats@cnrs.fr](mailto:dr01-liste.achats@cnrs.fr), [aloyse.degiron@u-paris.fr](mailto:aloyse.degiron@u-paris.fr)

## **4. Notification**

The notification of the contract will be made electronically via the PLACE buyer profile.